

## **Volunteer Awards Celebration FAQs**

## When is the event?

The 36th Annual Volunteer Awards Celebration is on Friday, November 3, 2023 from 2 PM - 6 PM, PST, at California Center for the Arts, Escondido.

## What is the schedule of events?

2:00 - 3:00 PM Registration

- 3:00 4:30 PM Opening remarks, followed by Honoree Recognition
- 4:30 5:00 PM Special Awards and Closing remarks
- 5:00 6:00 PM Celebration continues with entertainment and networking

6:00 - 8:00 PM VAC attendees invited to enjoy the CCAE's showing of Frida Kahlo *(optional)* 

## Will I receive a physical ticket?

No. Simply provide your name at check-in if you've purchased a ticket. If you do not receive any email with event details on October 30, please confirm your registration by emailing <u>info@ncphilanthropy.org</u> after checking your SPAM folder, by end of day Wednesday, November 1st.

## Can I show up/drop in at any time?

By **October 30, your honorees' time block to receive their award and take their official photograph will be emailed to them**, so that you are able to plan ahead and be familiar with your honoree's arrival time.

What if I need seating at this event?

There will be plenty of cocktail-height tables for mingling, as well as lower/standard-height tables and chairs for those who require seating. If you or any of your guests need a seat secured, **please let us know in the special accommodations section of your ticket purchase**. For questions, email us at info@ncphilanthropy.org.

## Is there a structured program?

Honorees will have designated times to receive their award and take a professional photograph. For non-honorees, please refer to the event schedule to see the timeline of events (opening remarks from NCPC president, Corporate Award, Carol Sigelman Award, and entertainment throughout to ensure this is a celebration.)

## If closing remarks end at 5:00 pm why does the event end at 6:00pm?

We understand that 5:00 pm impacts traffic and we want to provide the opportunity for whoever wants to wait until traffic dissipates while enjoying music and networking.

## What is the meal format?

There will be heavy hors d'oeuvres and multiple beverage options, both non-alcoholic and alcoholic. Some options could include a Taco Station, Mashed Potato Bar and a wide variety of a la carte appetizers.

## How do I submit my meal preference?

If you need a vegetarian, vegan, or other special meal option please provide that information in our special accommodations section when you purchase your ticket.

## What is the dress code?

Professional/cocktail attire recommended.

## Will I be seated by my group/organization?

There will be no assigned seating besides the people that request a seat due to special accommodation being needed. There will be plenty of cocktail height tables for attendees.

## What are the event parking details?

The CCAE has plenty of adjacent parking at no additional cost and a map will be provided in the reminder email two weeks prior to the event.

## When does check-in begin?

Registration will take place from 2:00 PM to 3:00 PM, PST for an added networking opportunity.

## Where is the event taking place?

The California Center for the Arts, Escondido (340 N Escondido Blvd, Escondido, CA 92025) in all three salons of the Conference Center Ballroom.

## Will there be ample food and beverage stations to comfortably serve everyone?

Yes.

## Why are there changes to the format of this year's event?

We want to make the event more volunteer centric. In previous years, volunteers had to wait seated away from their party while waiting to go up on stage for the "graduation-style" ceremony. This format prevented honorees from spending more time with their organizations celebrating and enjoying themselves. Also, the excitement to network derailed the attention from the nominations read by our MC. In addition to this, last year we had 500 attendees with luncheon tables, and it felt too crowded. Furthermore, we had over 100 people waitlisted who were not able to get a ticket. Changing the format allows for more people to attend and celebrate their honorees, and for the rest of the attendees provides a fun opportunity to network with over 500 professionals in different sectors including other nonprofits, corporations and funders.

## Who pays for the honorees tickets?

For honorees, the nominating organization is responsible for purchasing the ticket either through an event sponsorship or individual ticket purchase.

## If I am a sponsor, can I purchase additional tickets?

Yes!

## What is the anticipated attendance?

Last year we sold 500 tickets and had a waitlist of over 100 people.

# How do I know if my Volunteer of the Year, or other special award category nominations were received?

You will get confirmation from the Managing Director, with a nomination Toolkit to celebrate your Honoree within a week of your nomination submission. If you don't receive this marketing toolkit, please email monica@ncphilanthropy.org.

## Can family and friends of the honoree's attend the event?

Yes, the organization can include their tickets in their sponsorship, or they can purchase individual tickets.

## Can I nominate more than one honoree?

No, however you may nominate a couple or organization. Please contact NCPC's Managing Director at monica@ncphilanthropy.org.

## Will I have an opportunity to take a picture with our honoree?

Honorees will have a designated time to receive their award on stage and take a picture with NCPC board members *(details will be emailed to honorees on October 30)*. There will be other photo opportunities at the venue for group, family and fun pictures, including a photo booth!

## What is the deadline to nominate our organization's Volunteer of the Year?

The nomination deadline for all of the award categories is 9/15.

## What is the deadline to join as an event sponsor?

The sponsor ad submission deadline (for print deadlines) is 9/18.

## What is the deadline to purchase event tickets?

The ticket purchase deadline is 10/27 at 6 PM.

## What if I'm not a member, but I want to participate?

Not a member but looking to get involved? Join as a sponsor and we'll add your membership or purchase a nonmember ticket. You can also join as a member and submit your nomination by 09/15!

To nominate, sponsor, or purchase tickets visit <u>ncphilanthropy.org/programs/2023-volunteer-awards-celebration</u>.

For any other questions, please don't hesitate to contact us at info@ncphilanthropy.org.